

## UNP-2193 - Appendix A

### Urban Community Garden Contract (SAMPLE)

Urban Garden Program, Alabama Cooperative Extension System – Urban Extension Unit, Alabama A&M University, Normal AL P.O. Box 967, 4900 Meridian Street, Normal AL 35762

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**NOTE:** Items in parentheses are to be filled in with appropriate information by end user.

### Introduction

- The (organization/garden coordinator/committee president) is the highest governing authority at the (Name) Community Garden.
- Breaking any policies, terms, and conditions is the cause for the loss of garden privileges and the plot.
- Gardeners will receive one verbal warning from the garden coordinator/committee president.
- If no response or correction has been made, gardeners will receive written notice two weeks later.
- In another two weeks, if no response or correction has been made, gardeners will receive written final notification that they have forfeited gardening privileges and plot.
- Gardeners will be allowed to reapply for another garden plot only after one year, and only at the discretion of the garden coordinator/committee president.

### Policies, Terms, and Condition for Participation

If accepted as a gardener, I will abide by the following policies, terms, and conditions.

1. I use this garden at the sole discretion of (Garden Group's Name) and/or Community Garden's Name. I agree to abide by its policies and practices.
2. The fee for the use of the garden is (\$XX) per plot, per year (January 1-December 31), due on or before January 1). Fee for half a year (beginning July 1 or later) is (\$XX). There are no refunds.
3. Upon being assigned a plot, I am responsible to cultivate and plant it within two weeks. I will garden year-round. My plot cannot be left fallow or unused for any period of three weeks or longer, more than one time a year.
4. My plot is (20 x 20) feet. I will not expand my plot beyond this measurement or into paths or other plots. I will keep all my plants within the limits of my garden plot and will not allow any plants to grow more than six feet high. I must keep my plot free of weeds, pests, and diseases.
5. I will keep my plot, paths, and surrounding areas clean and neat. I will separate my trash into three groups: 1) dead plants, leaves, and other green waste plant parts; 2) rocks, stones, and asphalt; and 3) paper, plastic, cardboard, wood, metal, etc. I will put each type of trash only in the areas designated specifically for each. Anything I bring from my home I will take back home. I will not bring household trash and leave it at the (Garden Name) Community Garden.
6. If I now have more than one plot, I will give up my additional plots by the end of this gardening year (December 31).
7. I will not plant any illegal plant. I will not smoke, drink alcoholic beverages, use illegal drugs, or gamble in the garden. I will not come to the garden while under the influence of alcohol or illegal drugs. I will not bring weapons or pets or other animals to the garden.
8. Guests and visitors, including children, may enter the garden only if I accompany them. They must follow all rules, terms, and conditions stated here. I will always supervise my children/guests when they are in the garden.

I am solely responsible for the behavior of my children/guests. I will bear the cost of any damage caused by my children/guests.

9. The garden coordinator/president will assign me general garden maintenance tasks each month, and I must complete them by the end of the month in which they are assigned.
10. I will water my plot according to water-use guidelines. (If I use more than the recommended amount of water, I will pay a fee each month to cover the cost of additional water).
11. I will attend the regular (bi-monthly) gardening group meetings. When workshops are offered, I will attend at least one of each of the following topics: soil preparation and maintenance, watering the vegetable garden, and pest and disease control.
12. I will not apply any pesticides in the garden without the approval of the garden club president/coordinator.
13. I will not make duplicate keys of any locks at the garden or give my key or lock combination to another person.
14. I will not take food or plants from other gardeners' plots. I will not take anything from the garden that is not rightfully mine.
15. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
16. I will work to keep the garden a happy, secure, and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
17. I understand that neither the garden group nor owners of the land are responsible for my actions. I therefore agree to hold harmless the garden group and owners of the land for any liability or damage that occurs in connections with use of the garden space by me or any of my guests.
18. I will not bring pets to the garden.

### **Commitment**

I have read and understand the application form and accept these policies, terms, and conditions stated above for the participation in the:

***(Name) Community Garden***

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Gardener

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Garden President/Coordinator



This document was adopted and appended from the original University of California Cooperative Extension, Los Angeles County publication (Community Garden Start-Up Guide by Rachel Surls) for the Alabama Cooperative Extension System.

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