Executive Board Meeting
Thursday, January 29, 2015
via SCOPIA Desktop
1:00 p.m. (CST)

Madam President called the meeting to order at 1:00 pm (CST).

No formal Agenda was used in order to determine protocol for future meetings.

Roll Call by the President included the following:

- Lisa Dudley – MS – President
- Linda Good – OH – Vice President
- Christine Barrier – NC – Recording Secretary
- Karen Bixler – AL – Membership Secretary
- Glenda Jenkins – MS – Treasurer
- Sandra Walton – AL- Webmaster
- Ann Howard – MS – State Association President
- Kathy Mohler – OH – TERSSA Member

Minutes of the September 30, 2014 meeting in Baton Rouge, Louisiana, as prepared by Recording Secretary Christine Barrier-NC, were received as previously forwarded to the Executive Board with a motion made by Sandra Walton-AL, seconded by Glenda Jenkins-MS, and carried.

Treasurer Glenda Jenkins-MS offered a balance in the checking account of $6,872.78 to-date. Motion to accept was made by Linda Good-OH, seconded by Christine Barrier-NC and carried.

Membership Secretary Karen Bixler-AL reported 99 members to-date as following:

- Alabama 2
- Kentucky 5
- Louisiana 10
- Mississippi 3
- North Carolina 54
- Ohio 25
Webmaster Sandra Walton-AL reported recent activity to updating the webpage (report attached). Report was accepted with a motion made by Christine Barrier-NC, seconded by Glenda Jenkins-MS, and carried.

**Unfinished Business:**

Madam President briefly shared that the discussion regarding charter membership had been concluded at the 2014 annual conference, names have been posted to the webpage, and the report is final. Any further questions should be addressed in writing to the Membership Secretary to include a copy of cancelled membership dues check(s) attached.

Madam President stated that she has set for her Mission and Goals this year is to increase membership and further stated that she would be contacting each state association president asking for their support when addressing their respective association members. Glenda Jenkins-MS recommended a date-change for dues to May 31st in order to insure a larger collection of dues as each state annual meetings are scheduled differently throughout the year. Motion to change the deadline for membership dues to May 31st was made by Glenda Jenkins-MS, seconded by Karen Bixler-AL and carried.

Standing Committees will remain as 2014 to include:
- Awards
- Nomination
- Annual Meeting – chair will be someone from MS
- Finance – Glenda Jenkins-MS-chair
- By-Laws-Linda Good-OH-chair
- Public Relations

Madam President will be contacting each state association president for their help in filling each of these committees with a representative from their respective associations.

**New Business:**

Madam President stated that the Mississippi association board representatives would be meeting with their administration in the near future to establish the dates and location for the 2015 Annual Conference.
Next board meeting was set for Thursday, April 30th 1:00 (CST). Agenda and committee reports to be forwarded to board members prior to the meeting.

With no further business, motion to adjourn was made by Glenda Jenkins-MS, seconded by Linda Good-OH, and carried at 1:56 PM (CST).

Submitted,

Christine C. Barrier-NC
Recording Secretary