

**Angela Gail Welborn**

**January 31, 2008**

**Letter of Application**

Dear Sir or Madam,

My name is Angela Welborn and I am applying for the Regional Extension Agent position with the following number:

NO. 411480

I just graduated from Mississippi State University this past December 2007. I received a Bachelor of Science degree in Animal & Dairy Science.

I also took a computer class that dealt with using Microsoft Word, Excel, and Power Point and building web sites. I use a computer every day to check my email, send emails, create word documents and surf the internet.

I love meeting and talking to new people. I like being around and working with animals. My parent's have about a 500 or so acre farm and we raise cattle, horses, and broiler chickens. Farming and animals have always been a part of my life and they will always be a part of my life and my family's life, when I have a family.

Sincerely,

Angela Welborn  
3081 Hwy 57  
Hackleburg, AL 35564  
205-993-4788  
256-460-8239  
wildfirefury1982@yahoo.com

**Angela Gail Welborn**

3081 Hwy 57  
Hackleburg, AL 35564  
(205) 993-4788  
(256) 460-8239  
wildfirefur1982@yahoo.com

**Education**

**Bachelor of Science in Animal & Dairy Science.** Mississippi State University, Starkville, Mississippi. December 2007.

**Associate in Science in Pre-Veterinary Medicine.** Northwest-Shoals Community College, Phil Campbell, Alabama. August 2001 – May 2003.

**Qualifications**

- Educated in Microsoft Word, Excel, and PowerPoint
- Fast learner, dependable, and a strong work ethic
- Personal experience in farm work

**Experience**

**Zaxby's.** Starkville, Mississippi. January 2008 – present.

- Performed cash transactions
- Assisted in opening the store
- Provided friendly attitude while taking customers' orders
- Prepared orders accurately

**Mississippi State University Animal & Dairy Science Department.** Mississippi State, Mississippi. January 2008 – present.

- Assist in lab research (plating and diluting bacteria, making broth and agar)
- Perform basic cleaning duties in the lab

**Zaxby's.** Starkville, Mississippi. August 2007 – December 2007

- Performed cash transactions
- Assisted in opening the store
- Provided friendly attitude while taking customers' orders
- Prepared orders accurately

**Mississippi State University Animal & Dairy Science Department.** Mississippi State, Mississippi. August 2006 – December 2006.

- Assisted in lab research
- Performed basic cleaning and painting duties at the dairy

**Sweet Peppers Deli.** Starkville, Mississippi. May 2006— July 2006.

- Performed cash transactions
- Assisted in opening and closing the store
- Provided friendly attitude while taking customers' orders
- Prepared orders accurately

**Burger King.** Haleyville, Alabama. December 2004 – January 2005, May 2004 – July 2004.

- Assisted manager with opening and closing the store
- Provided a friendly attitude while taking customers' orders
- Performed cash transactions and prepared orders accurately

**Russellville Animal Hospital.** Russellville, Alabama

- Volunteered for the past three summers
- Aided the veterinarian in surgery and general examinations

**Activities**

- Famous Maroon Marching and Concert Band
- Block and Bridle Club
- Collegiate Cattlemen's Association

**References**

Tommy Shields  
McNeese State University  
Agriculture Department  
P.O. Box 92220  
Lake Charles, LA 70609  
Phone: 337-475-5697  
[tshields@moneese.edu](mailto:tshields@moneese.edu)

Dr. Mike Martin  
4022 Wise Center  
Mailstop 9815  
Mississippi State, MS 39762  
Phone: 662-325-7554  
Fax: 662-325-8873  
[jmartin@ads.msstate.edu](mailto:jmartin@ads.msstate.edu)

Tim Reed  
43 Dan St.  
Phil Campbell, AL 35581  
Cell: 256-627-3450  
[reedtim@auburn.edu](mailto:reedtim@auburn.edu)

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Agriculture Department  
P.O. Box 92220  
Lake Charles, LA 70609  
Phone: 337-475-5697  
[tshields@moneese.edu](mailto:tshields@moneese.edu)

**References**

Dr. Mike Martin  
4022 Wise Center  
Mailstop 9815  
Mississippi State, MS 39762  
Phone: 662-325-7554  
Cell: 662-325-8873  
[jmartin@ads.msstate.edu](mailto:jmartin@ads.msstate.edu)

Tim Reed  
43 Dan St.  
Phil Campbell, AL 35581  
Cell: 256-627-7670  
[reedtim@auburn.edu](mailto:reedtim@auburn.edu)

Jack Tatum  
1420 Hwy 9  
Wilsonville, AL 35186  
Cell: 205-316-8382  
[tatumjv@aces.edu](mailto:tatumjv@aces.edu)

Randal Rawls  
2284 Co. Hwy 46  
Brilliant, AL 35548  
Cell: 205-412-3701  
[rawlsrc@auburn.edu](mailto:rawlsrc@auburn.edu)

Tommy Shields  
McNeese State University  
Agriculture Department  
P.O. Box 92220  
Lake Charles, LA 70609  
Phone: 337-475-5697  
[tshields@mcneese.edu](mailto:tshields@mcneese.edu)



## Applicant Data Form

The Alabama Cooperative Extension System is an equal opportunity employer and all applicants will be considered without discrimination for any non-merit reasons such as race, color, religion, sex, national origin, politics, marital status, disability, age or membership or non-membership in an employee organization.

**PRINT OR TYPE IN BLACK INK**

NAME	Last Welborn	First Angela	Middle Gail	Social Security # 4116-17-4150	Daytime Phone # 256-460-8231	Type of Employment Desired (May check more than one)
Present Address	Street 3081 Hwy 57	City Hackleburg	State AL	Zip Code 35564	<input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part-Time (less than 40 hours)	
Other Names Previously Used Under Which Records May Be Located Angela Gail Welborn Burney			Date Available ASAP	Minimum Salary Required 30,000/yr.	Type of Position Desired (May check more than one):	
					<input type="checkbox"/> Administrative <input type="checkbox"/> Clerical	<input type="checkbox"/> Professional <input type="checkbox"/> Technical

**EDUCATION**

	Name of School	Circle Year Completed	Major	Graduate Yes/No	Degree Obtained
High School	Phil Campbell	8 9 10 11 <input checked="" type="checkbox"/> GED		<input checked="" type="checkbox"/> Yes	
Voc School		Fr. So. Jr. Sr.			
College	Mississippi State University	Senior	Animal Science	<input checked="" type="checkbox"/> Yes	Bachelor of Science
Grad School					
Grad School					

**EMPLOYMENT HISTORY START WITH MOST RECENT, YOU MAY ATTACH AN ADDITIONAL SHEET OR RESUME IF YOU PREFER. HOWEVER, IT WILL NOT SUBSTITUTE FOR COMPLETION OF THIS SECTION**

Employment Dates From (Mo/Yr)	To (Mo/Yr)	Hours Per Week	Name of Organization	Organization Address	Position Held	Immediate Supervisor	Salary	Reason for Leaving
01/03	present	~20	Zarby's	Starkville, MS	Cashier/Cook	Scott Alexander	\$6.00/hr	
01/03	present	~20	MSU AD's Dept.	Starkville, MS	Lab Assistant	Scott Willard	\$7.00/hr	
07/07	12/07	~20	Zarby's	Starkville, MS	Cashier/Cook	Scott Alexander	\$6.00/hr	graduated
07/06	12/06	~20	MSU AD's Dept.	Starkville, MS	Lab Assistant	Scott Willard	\$7.00/hr	not enough hours
05/06	07/06	~20	Sweet Peppers Deli	Starkville, MS	Cashier/Cook	Alan Lamb	\$5.50/hr	school started
12/04	01/05	~20	Burger King	Haleville, AL	Cashier/Cook		\$5.00/hr	school started in MS

**BRIEFLY DESCRIBE MAJOR DUTIES OR POSITIONS PREVIOUSLY HELD AND FURTHER DETAILS OR QUALIFICATIONS:**

-I assisted in lab research, performed cash transactions, prepared orders accurately, took customers orders, assisted in opening and closing the stores

**U.S. MILITARY EXPERIENCE**

Branch of Service <i>NOIA</i>	Date of Service From _____ To _____	Rank _____
Describe Any Training Received That You Feel Is Relevant:		

**OTHER INFORMATION AND SKILLS**

Licenses <i>NOIA</i>	Driver's License Number and State		Multi-Line Telephone _____	Dictaphone _____
Certifications <i>NOIA</i>			Word Processing Software	<i>Microsoft Word, Excel, PowerPoint</i>
Typing WPM <i>40</i>	Shorthand	WPM	Computer Programming Languages	
Other Office Equipment			Laboratory Equipment - <i>autoclave, dishwasher, scales, pipets</i>	
Other _____				

Have you ever been convicted of a crime (felony or misdemeanor including DUI) other than routine traffic citations?  yes  no  
 If yes, give details. (Note: a criminal record is not necessarily a bar to employment. Each applicant is considered on an individual basis):

Names of relatives employed by The Alabama Cooperative Extension System, Auburn University or Alabama A&M University:

Have you ever been discharged or forced to resign from employment? YES  NO  If yes, give name of employer(s) and reason(s):

Have you been previously employed by The Alabama Cooperative Extension System, Auburn University or Alabama A&M University? YES  NO   
 If yes, list dates of employment: Title \_\_\_\_\_ Department/unit \_\_\_\_\_ Other name(s) under which you worked \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? yes  no  
 Proof of citizenship or immigration status will be required upon employment.

**Applicant's Agreement:**

I hereby state that the information given by me on this form and in any interview is certified to be true and complete. I understand that this information is subject to verification, and that if this information is later found to be untrue, incomplete or misrepresented in any way, this will be cause for rejection of my application or, if already employed, for immediate dismissal. I also understand that the Alabama Cooperative Extension System may investigate my driving record and my criminal record and that an investigative consumer report may be prepared whereby information is obtained through personal interviews with my neighbors, friends, and others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation. I understand that the Alabama Cooperative Extension System reserves the right to require me to submit to a medical examination, including a drug/alcohol test, prior to employment and at any time during employment to the extent permitted by law.

I understand that this application will be given every consideration, but it is not a promise of employment. I further understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I understand that I have the right to terminate my employment at any time, with or without notice, and the Alabama Cooperative Extension System has the same right. No one other than the Director of the Alabama Cooperative Extension System has the authority to modify this relationship or to make any agreement to the contrary. Any such modification or agreement must be in writing.

I acknowledge that I have received and understand written instructions regarding the application procedures for employment with the Alabama Cooperative Extension System.

**APPLICANT SIGNATURE**

*Angela C. Wellborn*

DATE *April 24, 2008*

**Applicant's Release**

I hereby authorize any prior employers to provide such information concerning my employment with them as may be requested, and also authorize the Registrar's or Placement Office of all educational institutions attended to release an official copy of my transcript if requested. In addition, I authorize any law enforcement jurisdiction to release any information requested regarding my background to the Alabama Cooperative Extension System.

**Selective Service Certification:**

I certify that I comply with the provisions of the United States Military Selective Service Act (50 U.S.C. app. 453) by having registered with the Selective Service Board or that I am not required by law to register.

## Related Professional Experience

Name Angela Gail Welborn

Important: See instructions on reverse side before completing this form.

Begin with the most recent work experience. Do not include academic work experience with the Alabama Cooperative Extension System.

Employer Name & Address	Position	Major Duties	Dates (From M/D/Y - To M/D/Y)	Months Employed
NIA				

I certify that the above information is correct to the best of my knowledge.

Signature Angela G. Welborn

Date April 24, 2008

Total Months \_\_\_\_\_

Total Years \_\_\_\_\_

Do not write below this line.

Approved by:

Extension Associate Director, Human Resources \_\_\_\_\_ Date \_\_\_\_\_

NORTHWEST-SHOALS  
800 GEORGE WALLACE BLVD  
P O BOX 2545  
MUSCLE SHOALS AL 35662

<><> UNOFFICIAL TRANSCRIPT <><> AS OF DATE: 08/26/2005

NAME: ANGELA GAIL WELBORN  
ADM DATE: 08/23/2001

MAIL ADDR: 3081 HWY 57  
HACKLEBURG AL  
35564 (205) 993-4788

BIRTH DATE: 12/27/1982  
HIGH SCHOOL: PHIL CAMPBELL  
HS LOCATION:  
LAST GRADE: 00

BIRTHPLACE:  
SEX: FEMALE  
STU NUM: 416174150

=====  
PROGRAM: VET PRE-VETERINARY MEDICINE FIRST TERM:FA2001 LAST TERM:SP2003  
OPTION: AS ASSOCIATE IN SCIENCE  
CLASS:

ADVISOR: M4 MURPHY MICHAEL D

<<<<CUMULATIVE>>>

<<< TRANSFER >>>		<< DEV HR >>		SCH	<< CREDIT HOUR >>				
ATTEM	ERN'D	Q.P.	SCHED	ERN'D	HRS	ATTEM	ERN'D	Q.P.	QPA
					62.000	62.000	61.000	201.000	3.242

PRO OPT TO CC DV		T				CR			
FA2001	VET	COURSE	HI	M	GR	ATTM	ERND	Q.P.	TYP
COLLEGE CHEMISTRY I		CHM111		B		4.000	4.000	12.000	J
ENGLISH COMPOSITION I		ENG101		B		3.000	3.000	9.000	J
WORLD HISTORY I		HIS121		C		3.000	3.000	6.000	J
INTERMED COLLEGE ALGEBRA		MTH100		A		3.000	3.000	12.000	J
ORIENTATION TO COLLEGE		ORI101		F		1.000			J
CRITICAL READING FOR COLL		RDG114	01	B		3.000	3.000	9.000	J
TRM QPA: 2.824		TRM:	17.000			16.000		48.000	
CUM QPA: 2.824		CUM:	17.000			16.000		48.000	

PRO OPT TO CC DV		T				CR			
SP2002	VET	COURSE	HI	M	GR	ATTM	ERND	Q.P.	TYP
COLLEGE CHEMISTRY II		CHM112		C		4.000	4.000	8.000	J
ENGLISH COMPOSITION II		ENG102	01	B		3.000	3.000	9.000	J
WORLD HISTORY II		HIS122	01	C		3.000	3.000	6.000	J
PRECALCULUS ALGEBRA		MTH112		B		3.000	3.000	9.000	J
ORIENTATION TO COLLEGE		ORI101		A		1.000	1.000	4.000	J
TRM QPA: 2.571		TRM:	14.000			14.000		36.000	
CUM QPA: 2.710		CUM:	31.000			30.000		84.000	

PRO OPT TO CC DV		T				CR			
SU2002	VET	COURSE	HI	M	GR	ATTM	ERND	Q.P.	TYP
PRECALCULUS TRIGONOMETRY		MTH113		A		3.000	3.000	12.000	J
TRM QPA: 4.000		TRM:	3.000			3.000		12.000	
CUM QPA: 2.824		CUM:	34.000			33.000		96.000	

PRO OPT TO CC DV		T				CR TYP				
FA2002	VET	COURSE	H	I	M		GR	ATTM	ERND	Q.P.
		PRINCIPLES OF BIOLOGY I	BIO103		B		4.000	4.000	12.000	J
		PRINCIPLES ACCOUNTING I	BUS241		A		3.000	3.000	12.000	J
		PRIN OF MACROECONOMICS	ECO231		A		3.000	3.000	12.000	J
		FUND OF PUBLIC SPEAKING	SPH107		B		3.000	3.000	9.000	J
		TRM QPA: 3.462	TRM:	13.000	13.000	45.000				
		CUM QPA: 3.000	CUM:	47.000	46.000	141.000				

PRO OPT TO CC DV		T				CR TYP				
SP2003	VET	COURSE	H	I	M		GR	ATTM	ERND	Q.P.
		ART APPRECIATION	ART100	01	A		3.000	3.000	12.000	J
		PRINCIPLES OF ACCOUNT. II	BUS242		A		3.000	3.000	12.000	J
		FIRST AID	HED231		A		3.000	3.000	12.000	J
		MUSIC APPRECIATION	MUS101		A		3.000	3.000	12.000	J
		BEGINNING KEYBOARDING	OAD101		A		3.000	3.000	12.000	J
		TRM QPA: 4.000	TRM:	15.000	15.000	60.000				
		CUM QPA: 3.242	CUM:	62.000	61.000	201.000				

## ACT SCORES:

ENGLISH....00 MATH.....00  
 READING....00 SCI REASN.00  
 COMPOSITE..00

COMPASS SCORES RW = REQUIREMENT WAIVED  
 PRE-ALGEBRA 0 ALGEBRA... 0  
 COL ALGEBRA 0 GEOMETRY.. 0  
 TRIG..... 0 WRITING... 0  
 READING.... 0 DATE TAKEN.

ASSET TEST SCORES: RW = REQUIREMENT WAIVED  
 LANGUAGE...44 READING.. 36  
 NUMERIC SK.43 MATH..... 38  
 DATE TAKEN.08/03/2001

TRANSCRIPTS SENT AS FOLLOWS:  
 08/19/2005 10:44:45 AUBURN UNIVERSITY  
 08/19/2005 10:44:46 MISSISSIPPI STATE UNIV  
 08/19/2005 10:44:46 TUSKEGEE UNIV

...END OF STUDENT TRANSCRIPT...

Record of: Angela Gail Welborn  
3001 Highway 37  
Hickelburg, AL 35564  
United States of America

Issued To: Angela Welborn  
1118 Blackjack Rd.  
Lot 1  
Starkville, MS 39759

**ISSUED TO STUDENT  
IN A SEALED ENVELOPE**

Course Level: Undergraduate  
Student Type: Continuing Student  
Only Admits Fall Semester 2003

Current Student Program  
College: College of Agri. & Life Sciences  
Major: Animal and Dairy Science

Maj/Concentration: Science

No Degree Awarded

SUBJ NO.	C	COURSE TITLE	CRD	GRD	PTS	R
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Institution Information continued:

Spring Semester 2004

AJS 3232	1	Horse Science	2.00	A	8.00
AJS 4990	1	Special Topic In AJS	2.00	A	8.00
Equine Reproduction					
AJS 3203	1	Intro Tech Writ Agco	3.00	B	9.00
BIO 3304	1	General Microbiology	4.00	D*R	4.00
MU 2531	1	Concert Band	1.00	A	4.00
VS 3014	1	Anatomy & Physiology	4.00	D*R	4.00
Hrs: 8.00		GPA-Hrs: 16.00	OPTS:	37.00	GPA: 2.31

Good Standing 1 MSU

Fall Semester 2004

AJS 4113	1	Swine Science	3.00	B	9.00
ADS 4232	1	Adv Livestk Eval	2.00	A	8.00
ADS 4623	1	Physiol Of Lactation	3.00	C	6.00
BIO 1504	1	Prin Zoo	4.00	C	8.00
MU 2511	1	Marching Band	1.00	A	4.00
NTR 4115	1	Nutrition	5.00	C	10.00
Hrs: 18.00		GPA-Hrs: 18.00	OPTS:	45.00	GPA: 2.50
Good Standing 1 MSU					

Spring Semester 2005

BIO 2103	1	Cell Biology	3.00	C	6.00
BIO 3304	1	General Microbiology	4.00	C	8.00
CH 4511	1	Org Chem Lab I	0.00	W	0.00
CH 4513	1	Organic Chemistry I	3.00	F*S	0.00
MU 3561	1	Symphonic Band	1.00	A	4.00
VS 3014	1	Anatomy & Physiology	4.00	D*R	4.00
Hrs: 8.00		GPA-Hrs: 12.00	OPTS:	22.00	GPA: 1.83
Good Standing 1 MSU					

Summer Term 2005

CH 4513	1	Organic Chemistry I	3.00	D*R	3.00
LSK 1023	1	Col Read/Study Skill	3.00	A	12.00
Elts: 3.00		GPA-Hrs: 6.00	OPTS:	15.00	GPA: 2.50
Good Standing 1 MSU					

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Bobby R. Stokes  
University Registrar

Record of: Angela Gail Welborn

Page: 2

**ISSUED TO STUDENT  
IN A SEALED ENVELOPE**

COURSE TITLE

CRD GRD

PTS R

INSTITUTION Information continued:

Fall Semester 2005  
 DS 3312 1 Livestock Mgt Pract 2.00 B 6.00  
 DS 4123 1 Animal Breeding 3.00 A 12.00  
 DS 4221 1 Animal Sci Sr Sem 1.00 A 4.00  
 DS 4611 1 Pract In Phy & Repro 3.00 A 12.00  
 DS 4613 1 Physiology Of Repro 3.00 C 6.00  
 IO 3103 1 Genetics 3.00 C 6.00  
 U 2511 1 Marching Band 1.00 A 4.00  
 Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 42.00 GPA: 3.00  
 Good Standing 1 MSU

Spring Semester 2006  
 DS 4314 1 Meat Processing 4.00 B 12.00  
 IO 4413 1 Immunology 3.00 C 6.00  
 U 2511 1 Concert Band 1.00 B 3.00  
 S 4014 1 Anatomy & Physiology 4.00 C 8.00  
 Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 29.00 GPA: 2.41  
 Good Standing 1 MSU

Summer Term 2006  
 H 4511 1 Org Chem Lab I 1.00 B 3.00  
 H 4513 1 Organic Chemistry I 3.00 D 3.00  
 Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 6.00 GPA: 1.50  
 Good Standing 1 MSU

Fall Semester 2006  
 IS 4203 1 App Computer Tech AIS 3.00 B 9.00  
 CH 4603 1 Gen Biochem 3.00 D 3.00  
 IO 4503 1 Vertebrate Histology 3.00 F 0.00  
 U 2511 1 Marching Band 1.00 A 4.00  
 P 4323 1 Wildl Nut & Phy 3.00 D 3.00  
 Ehrs: 10.00 GPA-Hrs: 10.00 QPts: 19.00 GPA: 1.46  
 Good Standing 1 MSU

Spring Semester 2007  
 DS 4213 1 Livestk Ntr Require 3.00 D 3.00  
 DS 4323 1 Beef Cattle Science 3.00 D 3.00  
 \*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

SUBJ NO. COURSE TITLE CRD GRD PTS R

INSTITUTION Information continued:  
 AEC 3133 1 Intro Agribus Mgmt 3.00 B 9.00  
 AEC 3233 1 Intro Env Econ 3.00 F 0.00  
 AEC 3413 1 Intro to Food Marketing 3.00 C 6.00  
 MU 2531 1 Concert Band 1.00 A 1.00  
 Ehrs: 13.00 GPA-Hrs: 16.00 QPts: 25.00 GPA: 1.56  
 Good Standing 1 MSU

FALL Semester 2007  
 IN PROGRESS WORK  
 ADG 4222 1 Small Livestock Product 2.00 IN PROGRESS  
 ADG 4412 1 Mug Lvstk Sales I 2.00 IN PROGRESS  
 ARC 4123 1 Fin & Comm Futures Mktg 3.00 IN PROGRESS  
 EC 2123 1 Prin Of Microecon 3.00 IN PROGRESS  
 MU 2511 1 Marching Band 1.00 IN PROGRESS  
 PSS 4103 1 Forage Pasture 3.00 IN PROGRESS  
 In Progress Credits: 14.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*  
 Earned Hrs: 126.00 GPA: 2.10  
 TOTAL INSTITUTION: 101.00 126.00 275.00 2.10  
 TOTAL TRANSFER: 58.00 59.00 189.00 3.20  
 OVERALL: 159.00 185.00 464.00 2.50  
 \*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

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**Bobby R. Stokes**  
**University Registrar**