Letter of Application

Through my education experiences I have acquired the minimum requirements set by
Alabama Cooperative Extension System (ACES) to obtain the Regional Animal Science and
Forages Extension Agent position. Not only do I have the skills necessary, but I also have a passion
for agriculture that would allow me to successfully bridge institutional teaching with production.

The first requirement of a Bachelor's Degree in Animal Science or closely related field is met with both of my Bachelor's of Science Degrees in related fields of agriculture of Agricultural Education and Agribusiness. Currently, I am in my second year of a Master's program in the Department of Animal Sciences studying Breeding and Genetics with an emphasis on beef cattle. My thesis project is on the analysis of growth and carcass characteristics of seventy-two commercial yearling heifers that were fed a growth additive. The basic research question is to determine if the growth additive can increase average daily gain and hot carcass weight while not increasing backfat or reducing feed efficiency across varying days on feed. I believe that my background of growing up on a commercial beef cattle and row crop farm adds to my general knowledge of production agriculture making me a well rounded individual.

This position with ACES would give me the opportunity to merge my love for teaching with production agriculture. It would allow me to close the gap between agriculture industry, scientists and producers as well as being able to interact with students and the general public. The general public and students need to be more knowledgeable about the agriculture as whole, since most of the population is no longer directly involved with production agriculture. Therefore, the ability to communicate the latest research and developments from scientists to agricultural producers is extremely important. Not all producers keep current on research, developments, or skills that could enhance their efficiency or profit margin. Cutting edge knowledge and skills can be communicated,

taught, and demonstrated through technology advancements that are available today to producers in agriculture.

During my educational experiences, I have learned how to use some of the latest technology. The use of diverse teaching methods is viable in today's high speed, teched-up world. It is expected from the younger generation as a method of teaching and is accepted by most, since it enhances peoples' abilities to learn. Advance technology can also help close the gap between scientists and producers and or general public through the ability to communicate faster and easier. I have the ability to use software programs of Word, Internet Explorer, PowerPoint, and Excel. I have used all of these programs in my educational course work as well as in my teaching career.

Through my teaching experiences I have enhanced my leadership, communication, and organizational skills in the fields of: teaching, advising, sponsoring an FFA chapter, and coaching a livestock judging team and other Career Development Events. Being on an assistantship with my major professor during graduate school has also played a huge role in my development and refinement of positive attributes of teamwork, communication, responsibility, accountability, leadership, and professionalism. The development and refinement has occurred through my assisting and developing of events and activities such as: my research project, Academic Quadrathlon, B.E.E.F. U program, cattle sales, seminars, meetings, and even individual work with producers throughout the state of Alabama.

I believe my passion for production agriculture, teaching of others, and experiences that I possess that make me an excellent candidate for the Regional Animal Science and Forages Extension Agent with ACES.

533 LEE ROAD 57 LOT 50, AUBURN, AL 36832 PHONE 334-707-6884 • E-MAIL MZH0008@AUBURN.EDU

MINDY HITTLE

OBJECTIVE

To join the highly motivated team of agents and specialist that comprise the Alabama Cooperative Extension System as a Regional Animal Science and Forage Extension Agent to assist in current programs and help develop other meaningful programs for students, producers, and researchers.

EDUCATION

8/2007-Present Auburn University Auburn, AL

Masters of Science Degree Breeding and Genetic

8/2002 – 12/2004 Oklahoma Panhandle State University Goodwell, OK

Bachelor of Science Degree Agribusiness Minor: in Agronomy

President's Honor Roll

Outstanding Senior in Agriculture 2004

Cum Laude, Alpha Zeta

8/2002 - 12/2004 Oklahoma Panhandle State University Goodwell, OK

Bachelor of Science Degree Agricultural Education

Passed all certification tests and Licensed

8/1999 - 5/2002 Seward County Community College Liberal, KS

Associates of Applied Science Degree General

Outstanding Agricultural Student 2001

Phi Theta Kappa

WORK EXPERIENCE

8/2007 - Present Auburn University Dept. of Animal Sciences

Auburn, AL

Graduate Student Research and Teaching Assistant

- Instruct classes, labs, and proctor exams
- Develop, assist, work, analyze, and collaborate on varies research projects

3/2006 - Present Dino-Ag. Inc.

Liberal, KS

President

Financial Responsibilities

7/2005 - 6/2007 Hugoton Public Schools

Hugoton, KS

Agricultural Education Teacher 8-12

- 5th Overall Livestock Judging Team at National Western Stock Show 2006
- 1st place District Livestock Judging Team 2006
- Top Ten Individual State Contest 2006

References

Dr. L. Wayne Greene

Department Head of Animal and Dairy Sciences & Professor

210 UpChurch Hall Auburn, AL 36849

(334) 844-1523

wgreene@auburn.edu

Department Head

Dr. Lisa Kriese-Anderson Extension Specialist and Associate Professor

210 UpChurch Hall

Auburn, AL 36849

(334) 844-1561

kriesla@auburn.edu

Major Professor & Professor

Joshua Elmore Advisor III, Agriculture and Natural Resources

120 County Road 756 Clanton, AL 35045

(205)-646-3610 or (334)-850-7859

elmorjb@auburn.edu

Graduate Student Secondary Advisor

Mrs. Brittani Mahan

Hugoton High School Counselor

Hugoton High School

215 West 11th Street

Hugoton, KS 67951

(620) 544-4311

britmahan@usd210.org

Teaching Administration

Mr. Evan Winchester

Director of Agriculture

Seward County Community College

1801 N Kansas Ave

Liberal, KS 67901

(620) 629-1185 or (620) 624-1951

ewinchester@sccc.edu

Professor, Livestock Judging Assistant, Parent of Student

Mrs. Carolyn McCargish

Director of University College & NACTE Coordinator

316 Sewell-Loofbourrow Hall

P.O. Box 430

Goodwell, OK 73939

(580) 349-1422 or (580) 349-2611 or (800) 664-6778

cmccargish@opsu.edu

Academic Advisor & Professor



Applicant Data Form

BRIEFLY DESCRIBE MAJOR DUTIES OR POSITIONS PREVIOUSLY HELD AND FURTHER DETAILS OF QUALIFICATIONS:

Your Experts for Life

The Alabama Cooperative Extension System is an equal opportunity employer and all applicants will be considered without discrimination for any non-merit reasons such as race, color, religion, sex, national origin, politics, marital status, disability, age or membership or non-membership in an employee organization.

PRINT OR T	YPE IN BLACK	INK											
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Present	Street		City		State		Zip Code	_	☐ Ten	•	, –		ne (less than 40 hours)
Address 533	Lee Rd 57 Lo	ot 50	Auburn		AL		36832		Type o			d (May o Clerical	theck more than one):
Other Names I	Previously Used U	Inder Which Reco	ords May Be Located	11	Date Availa 2009	ble	Minim	um Sal	ary Required Pro	fessio	nai 🔲	Technic	
EDUCATION													
						1	Circle Year				Graduate	- 1	
			Name of School				Completed		Major		Yes/No		Degree Obtained
High School	High School Southwester Heights High School									yes		Diploma	
Voc School	Seward County Community College						Sho. Jr. Sr.	Gen	neral Education		yes		A. S. S.
College	Oklahoma Panhandle State Universtiy							Agricult		on	yes		3. S.
Grad School	ad School Auburn University							Animal Science			no		1. S.
Grad School													
		TART WITH MOS	T RECENT, YOU MAY ATTACH A	N ADDITIONAL SHEE	ET OR RESUME	IF YOU	PREFER. HOV	VEVER		TITU	TE FOR CO	MPLET	TION OF THIS SECTION
Employ From (Mo/Yr)	ment Dates To (Mo/Yr)	Hours Per Week	Name of Organization	Organizat	ion Address		Position He	eld	Immediate Supervisor		Salary	R	eason for Leaving
8/2007	7/2009	13 +	Auburn University	210 UpChurch Hall, Auburn			GTA & GF	GRA Dr. Kriese		15	15.000 C		luating
3/2006	present	2	Dino-Ag. Inc.	16732 Blue Bell, Liberal, KS			President	Self					
7/2005	6/2007	40+	Hugoton Public School	210 W 11 St, Hugoton, Ks			Ag. Teach	er	Mrs. Mahan	40	0,000	continuing education	
1/2005	5/2005	16	Hooker Public School	Box 247, Hooker, OK 73945			Sub. Teacher Mr.		Mr. Karpe	10	00/d	obtai	in full time positi
1/2005	5/2005	16	Tyrone Public School	Box 234, Tyron	ie, OK 73951		Sub. Teach	er	Mr. Easterday 1		00/d	obtain full time posi-	
1/2005	7/2005	40+	Hittle Beef L.C.	16732 Blue Bel	16732 Blue Bell, Liberal, KS				Mr. Hittle	10)/hr	obtain full time posit	

My graduate student teaching assistant position has responsibilities such as: developing and instructing labs, proctoring and grading examinations, guiding classes through tours, holding studying sessions, and individually tutoring students. My Graduate student research assistant duties include: developing, assisting, collecting, and analyzing data for research. General duties for my major professor range from assisting with educational programs such as Academic Quadrathlon and B.E.E.F. U to more extension type work with individual Alabama beef producers for programs such as: ABC and Pasture to Rail. Duties for Dino-Ag. Inc., include: filling out financial paperwork and FAS documentation as well as making managerial decisions about a family farm, ranch, and real estate operation. My teaching duties at Hugoton didn't just entail teaching classes, advising students, and committee work but sponsoring a FFA Chapter. The FFA chapter was involved in great detail with livestock judging along with other Career Development Events and leadership programs. The livestock judging team was the most successful with winning the right to compete at two National contests. The added responsibility of the FFA chapter enhanced many of my skills such as: time managements, organizational, communication, patience, scheduling, team work, and leadership.

Branch of Service	Date of Service		Rank					
	From	То						
Describe Any Training Received That You Feel Is Re	elevant:							
OTHER INFORMATION AND SKILLS								
Licenses Real Estate	Real Fstate Driver's License Number and State		Dictaphone					
Certifications Oklahoma Teaching (6-12)	K00-73-9151, Kansas	Word Processing Software Microsoft W	ord /ord					
Typing 60 WPM	Shorthand WPM	Computer Programming Languages SAS						
Other Office Equipment Fax Machine		Laboratory Equipment						
Other								
Have you ever been convicted of a crime (felony or r	2 ,	•						
If yes, give details. (Note: a criminal record is not no	ecessarily a bar to employment. Each applicant	is considered on an individual basis):						
Names of relatives employed by The Alabama Coop	erative Extension System, Auburn University or	Alabama A&M University:						
Have you ever been discharged or forced to resign fr	om employment? YES NO If yes, given	ve name of employer(s) and reason(s):						
	44.							
Have you been previously employed by The Alabam If yes, list dates of employment:	•	-	(s) under which you worked					
		•	(3) under which you worked					
Are you prevented from lawfully becoming applicate	d in this country because of Visa or immigration	status? yes (no)						
Proof of citizenship or immigration status will be rec		i status: yes (110)						

Applicant's Agreement:

I hereby state that the information given by me on this form and in any interview is certified to be true and complete. I understand that this information is subject to verification, and that if this information is later found to be untrue, incomplete or misrepresented in any way, this will be cause for rejection of my application or, if already employed, for immediate dismissal. I also understand that the Alabama Cooperative Extension System may investigate my driving record and my criminal record and that an investigative consumer report may be prepared whereby information is obtained through personal interviews with my neighbors, friends, and others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation. I understand that the Alabama Cooperative Extension System reserves the right to require me to submit to a medical examination, including a drug/alcohol test, prior to employment and at any time during employment to the extent permitted by law.

I understand that this application will be given every consideration, but it is not a promise of employment. I further understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I understand that I have the right to terminate my employment at any time, with or without notice, and the Alabama Cooperative Extension System has the same right. No one other than the Director of the Alabama Cooperative Extension System has the authority to modify this relationship or to make any agreement to the contrary. Any such modification or agreement must be in writing.

I acknowledge that I have received and understand written instructions regarding the application procedures for employment with the Alabama Cooperative Extension System

Applicant's Release

I hereby authorize any prior employers to provide such information concerning my employment with them as may be requested, and also authorize the Registrar's or Placement Office of all educational institutions attended to release an official copy of my transcript if requested. In addition, I authorize any law enforcement jurisdiction to release any information requested regarding my background to the Alabama Cooperative Extension System.

Selective Service Certification:

I certify that I comply with the provisions of the United States Military Selective Service Act (50 U.S.C. app. 453) by having registered with the Selective Service Board or that I am not required by law to register.

APPLICANT SIGNATURE MINDLY HITTS

DATE 11-5-08

Related Professional Experience

legin with the most recent work expe	rience. Do not includ	e academic work experie	nce with the Alabama Cooperative E	Extension System.
Employer Name & Address	Position	Major Duties	Dates (From M/D/Y — To M/D/Y)	Months Employe
certify that the above information is corre		vledge.	Total Months	
gnature Mindy Hitt		Date	5-08 Total Years	
1		o not write below this line.		

Unofficial Academic Record

Name:

Mindy S Hittle

Student ID:

*****0325

Date of Birth: 21-JUN

.

Date Issued:

04-NOV-2008

Page:

1

Issued To:

Mindy S. Hittle 533 Road 57 Lot 50 Auburn, AL 36832 Auburn University

Office of the Registrar 100 Martin Hall Auburn, AL 36849

UNOFFICIAL TRANSCRIPT

Course Level: Graduate

Current Program

Master of Agriculture

Program : MST Animal Sciences Non-Thesis

College : College of Agriculture

SUBJ NO.

COURSE TITLE

CRED GRD

PTS R

INSTITUTION CREDIT:

Fall 2007

College of Agriculture

Animal Sciences

AGRN 6100 Plant Genetics And Crop Improv 3.00 B 9.00 Stocker Cattle Production 4.00 A 16.00 ANSC 6010 ANSC 7970 Evaluation and Practice of 3.00 B 9.00 Scholarship in Animal Sciences 1.00 TD Research And Thesis 0.00 ANSC 7990 STAT 7000 Experimental Statistics I 4.00 C 8.00 Ehrs: 15.00 GPA-Hrs: 14.00 QPts: 42.00 GPA: 3.00

Graduate Good Standing

Spring 2008

College of Agriculture

Animal Sciences

ANSC 7950 Seminar 1.00 S 0.00
ANSC 7990 Research And Thesis 1.00 TD 0.00
STAT 7010 Experimental Statistics II 3.00 A 12.00
Ehrs: 5.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Graduate Good Standing

Graduate Good Standing

Summer 2008

College of Agriculture

Animal Sciences

ANSC 7420 Nutritional Toxicology 3.00 B 9.00
ANSC 7990 Research And Thesis 1.00 TD 0.00
Ehrs: 4.00 GPA-Hrs: 3.00 QPts: 9.00 GPA: 3.00

Graduate Good Standing

Last Standing: Graduate Good Standing

TOTAL TRANSFER 0.00

If transfer credit is shown, please note the following information. When courses from other institutions have been articulated to the equivalent AU course, that AU course information is shown. Courses that have not been articulated are shown with PEND prefix with the course information from the sending institution. Courses that begin with COR have no direct AU equivalent, but are considered to fulfill the specific core requirement

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OKLAHOMA PANHANDLE STATE UNIVERSITY

OFFICE OF THE REGISTRAR (580) 349-2611 GOODWELL, OKLAHOMA 73939

MINDY HITTLE 13040 ROAD 3 LIBERAL KS 67901

07-27-07

1 OF 2

MINDY HITTLE

100-67-605

DOB 06-21-1983

official Undergraduate Academic Record

Fall 2002

Current Academic Program: College of Business Administration

Bachelor of Science Major: Non-degree Seeking

and Nat. Resources Bachelor of Science Major: Agricultural Education

Degrees Awarded: Backelor of Science College of Agric. Sci. and Nat. Resources
Major: Agricultural Education

Minor: Agronomy Honors: Cum Laude Bachelor of Science Dec 16, 2004 College of Agric Sci and Nat. Resources

Major: Agribusiness Minor. Agronomy Honors: Cum Laude

Associate in Applied Science SEWARD COUNTY COMMUNITY COLLEGE Major: General Studies

MICCOMP SOFTWARE

SPEECH I

May 11, 2002

Transfer Credit: SEWARD COUNTY COMMUNITY COLLEGE Aug 1999 - Dec 1999 B 3.00 Δ 3.00 Jan 2000 - May 2000

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BH 1001 BI 1304 COLLEGE ORIENTATION PRINC OF BIOLOGY & LAB PRIN OF LVSTCK NUTRITION AGRICULTURE SEMINAR II AG 1162 LIVESTOCK SALES MGMT CHEMISTRY I & LAB 1112 1505 CS 1203 INTRO TO COMPUTING

ECONOMICS II

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Program Changed To: Major: Agribusiness

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Bobby Jenkins Registrar

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07-27-07

2 OF 2

MINDY HITTLE

SID 100-67-605

DOB 06-21-1983

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Seward County Community College

1801 N. Kansas PO Box 1137

Liberal, KS 67905-1137

OFFICE OF RECORDS TRANSCRIPT OF ACADEMIC RECORD

Page: 1

Record of: Mindy S Hittle

OFFICIAL TRANSCRIPT

Current Name:

Issued To: Graduate Program Officer

Auburn University
Department of Animal & Dairy S
Auburn, AL 36849-5145

Date issued: 08-FEB-2007 Date of Birth: 21-JUN-1983 Student SSN: 51488****

Level: Undergraduate

	el: Undergraduate it: Fall of 1999			SOBl	NO.	COURSE	TITLE	CRED	CND	213 H
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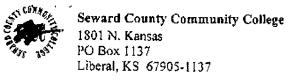
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THE GRADIANTE SCHOOL AUPHENI SINE YSTY

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Director of Records

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OFFICE OF RECORDS TRANSCRIPT OF ACADEMIC RECORD

Page: 2

Record of: Mindy S Hittle

Current Name:

Date Issued: 08-FEB-2007 Date of Birth: 21-JUN-1983 Student SSN: 51488****

Level: Undergraduate

SVBJ	NO.		COURSE	ፓ ፒፕሬቴ		CRED	GRD	P.L.R	R
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CH	1505	Chemistr	/ I Lab			0.00	P	0.00	I
CS	1203	Introduct	tion to	Computing		3.00	A	12.00	
BC	2223	3conomic:	S II			3.00	C	6.00	
MU	1203	Introduct	cion to	Music		3.00	3	9.00	
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****	******			RIPF TOTALS			*****	*****	* *
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Course Druty

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OFFICIAL TRANSCRIPT

Clovis Community College

417 Schepps Blvd. Clovis, New Mexico 88101-8381 (505) 769-4025

Mindy S Hittle 514-88-0325

06-21-1983

Official Academic Record

Higher Education Institutions: OKLA PANHANDLE STATE UNIVERSITY Aug 2002 - Dec 2004

Current Academic Program: Undeclared Undeclared Major: Undeclared

-----2004 Summer------

Admitted Program: Undeclared Undeclared

Major: Undeclared

SPAN-101 BEGINNING SPANISH I A 4.00 16.00

GOOD STANDING

AHRS EHRS QHRS 4.00 4.00 16.00 Current 4.00 4.00 4.000 Cumulative 4.00 4.00 16.00 4.000 -----END OF Academic Record---

MAR 1 9 2007

THE GRADUATE SCHOOL AUBURN UNIVERSITY

The Graduate School 106 Hargis Hall Auburn University AL 36849-5415

03-15-07

This is an official transcript and does not require a raised seal.

REGISTRAR

Clovis Community College, Clovis, New Mexico

TRANSCRIPT GUIDE PRINTED ON REVERSE SIDE.

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