

**Alabama 4-H Volunteer Leader Association
Call for Presentation Proposals for
Alabama 4-H Volunteer/Parent Forum**

Alabama 4-H Center, February 12-13, 2010

The following information will be used in selecting 2010 Forum workshops and funshops. Funshops will be presented Friday, Feb. 12, at 8:30 p.m. Workshops will be presented Saturday, Feb. 13, from 1-2 p.m., 2-3 p.m., and 3-4 p.m.

Please type or print clearly. Be as specific as possible. A committee of 4-H volunteers will evaluate these proposals. Limit responses to space provided. **Please send proposals by January 7, 2010** to Barbara Shipman, VLA President, 64 Alto Shipman Rd., Ariton, AL 36311, 334-397-4101, shipmanba@aol.com

1. Type of proposal: _____ Workshop _____ “Fun”shop
2. Teaching team members (please list team leader first):

Name	Address	Phone	Fax	Email
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3. Please provide a 75 word description of your session topic, session format and teaching techniques (specifically describe how you will do “hands-on” activities to involve participants). This will appear in the Program; Good descriptions help participants decide what workshops they want to attend!

4. What new knowledge will participants gain from your session?

5. If your workshop/funshop requires supplies that you will charge for, please list the cost per person. **Cost must not exceed \$5.00 per person:**

____ There is no cost for my session.

____ A small fee will be charged; cost will be \$____ per person.

6. Is it necessary to limit the number of participants? ____ No ____ Yes If yes, what is the maximum capacity? _____

7. Workshop sessions: Choose length ____20 min. ____ 30 min. ____1 hr

8. Would you be willing to repeat your session? ____ Yes ____ No

9. Please list any audio/visual equipment requirements:

10. Provide a very brief biographical sketch for each member of the teaching team to be used for introductions. Please attach an additional sheet.

11. Please provide any additional information you would like the committee to know, including information as to how your schedule might be limited.

12. Proposal submitted by: _____

Date _____