

# Alabama 4-H Volunteer Leader Association Constitution and By-Laws

## Article I

### Name

This association shall be known as the Alabama 4-H Volunteer Leaders Association.

## Article II

### Purpose

The purpose of this nonprofit association shall be to develop and to strengthen the Alabama 4-H Youth Development program by working with 4-H members and the staff of the Alabama Cooperative Extension System. To provide opportunities for leaders to receive educational training, exchange ideas and broaden communication to better serve youth and to assist with the recruitment and utilization of volunteer leaders in the 4-H program.

## Article III

### Goals

1. Be positive role models for youth and adults, and be committed to help them reach their fullest potential.
2. Provide opportunities for volunteers to share ideas, experiences and resources at all organizational levels.
3. Develop networks among volunteers, Extension staff, communities and businesses as resources to support quality 4-H youth and volunteer programs.
4. Promote and assist in volunteer education and training needs at all levels.
5. Provide program and financial support for youth and volunteers involved in 4-H activities.
6. Encourage and include volunteers in expanded participation, leadership roles, and decision making at all levels.
7. Promote volunteers as partners in evaluating 4-H programs at all levels.
8. Promote standardization of 4-H programs across the state.
9. Develop methods for governmental advocacy to promote excellence in 4-H programs and facilities at all levels.
10. Maintain a website for information, contacts, or other purposes that are beneficial to volunteers, in accordance with the mission.

## Article IV

### Membership

Section 1. Any adult who is serving in Alabama as a 4-H volunteer leader, regardless of race, color, religion, national origin, sex, or handicap, and who is recognized as such by the Alabama Cooperative Extension System is eligible to join the Association.

Section 2. Adult 4-H volunteer leaders may join the Association by attending and taking an active role in the Association meetings and by submitting their dues to the Association officers.

## Article V

### Officers

The officers of the Association shall consist of a minimum of President, President-Elect, Past President, Secretary, Treasurer and a Recorder.

(a)PRESIDENT – The president shall be the chief executive officer of the Association.

(b)PRESIDENT – ELECT – The president-elect shall assist the president, and in the absence of the president, shall act in the capacity of the president.

(c)PAST PRESIDENT – The past president shall chair the Nominating Committee, and such duties as the board or the president confers.

(d)SECRETARY – The secretary shall keep the minutes of all meetings, handle correspondence and maintain a list of active members of the Association.

(e)TREASURER – The treasurer shall keep an accurate account of all receipts and disbursements and shall submit a financial report at the annual meeting of the members.

(f)RECORDER – The recorder shall be the chief editor of the Volunteer Newsletter.

(g)The officers of the Association shall serve as the Executive Committee without pay except for actual expenses as contained in the by-laws.

(h)Vacancies of unexpired terms among the officers will be filled by the board of directors.

## Article VI

### Board of Directors

The board of directors shall be the governing body of this Association.

(a)MEMBERS – The board of directors shall consist of one director elected from each Extension 4-H Region of the state and the officers of the Association.

(b)QUALIFICATIONS – Any active Alabama Association member shall be qualified to be elected to the board of directors.

(c) ELECTIONS – The office of president-elect, secretary, treasurer, recorder will be elected each year at the Annual meeting. Each Extension Region shall elect its directors in accordance with its district procedure, and each district shall submit the names of its elected members to the board of directors at the Annual meeting each year.

(d)TERM OF OFFICE – The officers shall serve one year, with the exception of the Treasurer who is elected for a two year term. The succession pattern is president-elect moves to president, the president moving to past president after a one year term in each office. The directors of each of the districts of the state will be elected from membership in the district and will serve three year terms. Elections will be held each year to fill any expired terms.

(e)Vacancies of unexpired terms that may occur within the board will be filled by the Executive Committee.

## Article VII

### Meetings

The Association shall hold one meeting in the spring (Annual) and one during 4-H Congress (Semi-Annual) and any special meetings, at a date, time, and place to be determined by the board.

## Article VIII

### Quorum

Section 1. Those members present at any annual or special meeting of the Association shall be considered a quorum.

Section 2. Those board members present at any board of directors meeting shall be considered a quorum.

Section 3. A quorum of the Executive Committee shall consist of not less than three officers.

## Article IX

### Dissolution

In the event of the dissolution of the Association, all tangible assets shall be assigned to the Alabama Cooperative Extension System or other nonprofit organizations with similar objectives, and at that time the board shall assign all monies.

## Article X

### Miscellaneous

Section 1. The fiscal year of the Association shall be from annual meeting to annual meeting.

Section 2. The rules contained in the current edition of Robert's Rules of Order shall govern the Association in all cases which they are applicable and in which they are not inconsistent with the law, or the constitution and by laws.

Section 3. Annual membership dues will be set by the board of directors to cover association expenses only.