Guidelines for Submitting Papers for  
2006 Annual Red Imported Fire Ant Conference Proceedings  
(for both speakers and poster presenters)

Speakers and poster presenters at the 2006 Annual Red Imported Fire Ant Conference are invited to submit your paper or poster, whether as a manuscript or an abstract, for inclusion in the Conference Proceedings. No other submissions will be considered. Please adhere to these guidelines for manuscript/abstract submission for the Annual Conference.

Deadline
May 15, 2006 5:00 PM CST
NOTE: There is a possibility of exclusion from the Proceedings if manuscripts/abstracts are submitted after the final deadline of May 15, 2006.

Submitting Your Manuscript or Abstract
1. Talks and posters must be converted to manuscript/abstract form. No PowerPoint files will be published.
2. Manuscripts/abstracts must be submitted via e-mail as a Microsoft Word attachment.
3. The e-mail address for submission is bertave@acesag.auburn.edu
4. Please indicate in your email whether you are submitting as a speaker or as a poster presenter.
5. If you do not have access to e-mail, submit manuscripts/abstracts on a PC compatible disk.
6. If you do not have Microsoft Word, please contact bertave@acesag.auburn.edu to make arrangements to use another program.
7. Papers must come formatted for PC.
8. When saving your paper, please name the document using your last name (i.e. Bertagnolli.doc). If submitting more than one document, use your last name and numbers (i.e. Bertagnolli1.doc, Bertagnolli2.doc)

Style and Formatting
1. Page set-up: US letter paper (8.5” X 11”), portrait orientation, with one-inch margins around the entire page, no page numbers.
2. Title should be bold 12 pt. Times New Roman font, centered, in a mixture of upper and lower case, followed by a line break.
3. Author's name, title and institution and mailing address should appear centered below the title, 12 pt. Times New Roman font, followed by a line break. Do not bold the author's name(s). (Should the full list of authors include contributors from different organizations then please use superscript numerals to denote the different affiliations and include additional address lines as needed.)
5. First line of each reference should be flush left to the margin; subsequent lines should be indented five spaces (i.e. hanging format); single spacing within reference, single spacing between references.

Length
No limit.

Tables, Photos, Illustrations
1. Must be submitted as part of the document, not as separate documents.
2. When scanning in photos and illustrations, please save them in TIFF or JPEG format only with a dpi no higher than 300.
3. Adjust all figures (photographs, graphs, etc.) for black and white publication where possible. Only include color figures where absolutely necessary for clarity and comprehension of the subject matter. Upon review, color images that are provided that can be presented clearly in black and white, will be reduced to grayscale for publication, however, the Conference and/or publisher will not be responsible for any loss of image quality.

Additional Information
Please review your manuscripts/abstracts prior to submission. Manuscripts/abstracts will not be reviewed by the Conference for any errors (typographical, grammar, spelling, etc.) before submission to the printing company.

If you have questions about submitting a manuscript to the Proceedings, email bertave@acesag.auburn.edu or call (334) 844-2530.