

How to Run a Continuous PowerPoint Presentation (Kiosk) With Continuous Music or Sound

1. Open the presentation.
2. Click the **Slide Show** menu, then **Set up Show**.
3. Under *Show type* place a dot next to **Browsed at a kiosk (full screen)**.
Note: the **Loop continuously until 'esc'** under *Show options* is automatically checked.
4. Under *Advance slides* place a dot next to **Using timings, if present**. You will now need to set the timing for the slides.
5. Click OK to close the box.

To Set Slide Transition and Timing:

1. While still in your presentation, click the **Slide Show** menu, then **Slide Transition**.
2. Select a *Slide Transition*, a *Speed*, and *No Sound* for the slide transition. The sound for the PowerPoint presentation is given below.
3. Under *Advance slide*, check **Automatically after** and set the minutes or seconds at which you wish for your slides transitions to advance.
4. Click the **Apply to All Slides**.

How to Set Continuous Music or Sound to a PowerPoint Presentation

1. Open the presentation or while still in your presentation
2. Click on the **Insert** menu, point to **Movies and Sounds**, then do one of the following:
 - a. Click **Sound from File**, search for and select the sound file and/or Track#. Click **OK**. A small speaker icon appears on the slide. Click **Yes** for sound to begin playing automatically in the slide show.
 - b. Click **Sound from Clip Organizer**, search for and select the Sound Clip. A small speaker icon appears on the slide. Click **Yes** for sound to begin playing automatically in the slide show.
 - c. Click **Play CD Audio Track**; select the *Start* and *End Time* and **Track**. A small speaker icon appears on the slide. Click **Yes** for sound to begin playing automatically in the slide show.
3. **Important:** To adjust the settings for the sound file, right-click on the sound icon. On the pop-up menu select **Custom Animation**.
4. Click the down arrow next to sound file/track you selected. Choose **Effect Options**.
5. In the *Play Sound dialog* box under the **Effect** tab *Start Playing*: place a dot next to **From beginning**. *Stop playing*: place a dot next to **After** and put the number for the last slide in your presentation.
6. Click on the **Timing Tab**. Select the down arrow next to *Start* and select **With Previous**. Select the down arrow next to *Repeat* and choose **Until End of Slide**. Click **OK**.