

## EZ Guide 250/500 Data Upload/Download Instructions

February 2010

Version 3.0/5.0

### UPLOADING DATA FROM USB TO EZ-GUIDE (Advanced Mode)

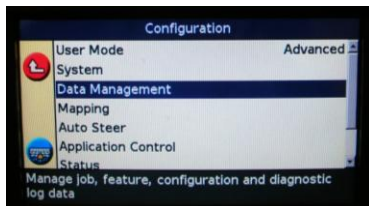
- Place USB into slot in back of EZ Guide 500 **when unit is powered OFF.**



- Power on EZ Guide 500
- You will see a message at the bottom of the screen page 'USB is ready for use' - Wait until you see this message before continuing
- Use the up/down arrows to highlight the wrench icon – Press OK



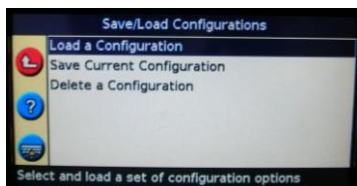
- Highlight 'Data Management' – Press OK



- Highlight 'Save/Load Configurations' – Press OK



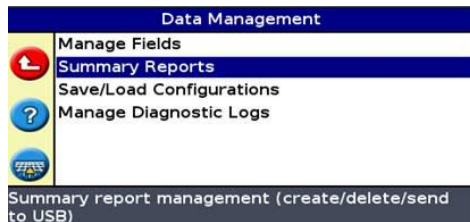
- Highlight 'Load a Configuration' – Press OK



- Highlight the configuration you created on the computer – Press OK
- You will get a message about replacing your current settings – Press OK
- You will see a brief hourglass appear and you will be taken back to the Save/Load Configuration page
- Hit the red return button on the left side three times to get back to the Main Screen
- Power down unit **BEFORE** removing USB

## DOWNLOADING DATA FROM EZ-GUIDE (Advanced Mode)

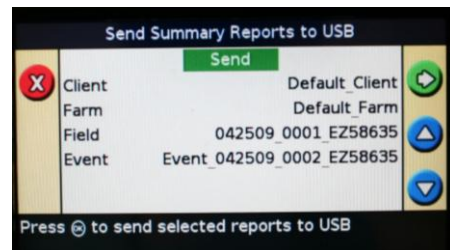
- Place USB into slot in back of EZ Guide 500 when unit is powered OFF.
- Power on EZ Guide 500
- You will see a message at the bottom of the screen page ‘USB is ready for use’ -  
Wait until you see this message before continuing
- Use the up/down arrows to highlight the wrench icon – Press OK
- Highlight ‘Data Management’ – Press OK  
Highlight ‘Summary Reports’



- Select Send Summary Reports to USB and then press OK. The *Send Summary to USB* screen appears.



- Select Send and then press OK. This sends all stored files to the USB.
  - If you prefer to only send data for certain fields, farms, etc. you can use the arrows to highlight Client, Farm, Field or Event and press OK. Select the particular data that you want to send to the USB by highlighting them and pressing OK.



- Power down unit **BEFORE** removing USB