



2008

ACESEO, Inc.

Awards Manual

2008 AWARDS COMMITTEE

Willie Williams, Chairperson

Synithia Williams, Co-Chairperson

Wanda Blakely

Dr. Evelyn Crayton

Jovita Lewis

2008 ACESEO, Inc. Awards Manual

The Alabama Cooperative Extension Service Employees Organization, Inc. is a professional organization comprised of Alabama Cooperative Extension System Employees who are affiliated with Alabama A&M University, Auburn University and Tuskegee University. Membership is composed of professional extension personnel, active and retired, at all levels - State, District, Regional, and County workers - regardless of race, creed, color, religion, sex, or national origin. The Alabama Cooperative Extension Service Employees Organization, Inc. was organized in 1968. Since its inception, members meet annually in various counties throughout Alabama to handle business of the organization and for professional development. ACESEO, Inc. is an outgrowth of the Negro County and Home Agents Association, which was organized in 1940 with ten members.

PART I GENERAL ELIGIBILITY

1. To qualify for an award from the Alabama Cooperative Extension Service Employees Organization, Inc., dues must be paid to the ACESEO, Inc. Treasurer on or before February 1.
2. Award recipients must be actively employed with the Alabama Cooperative Extension System through Alabama A&M University, Auburn University, or Tuskegee University.
3. Individuals must have been a member of ACESEO, Inc. for 3 consecutive years.
4. Members may nominate themselves or be nominated by a current ACESEO, Inc. member.
5. Individuals may receive a respective award only once.
6. Members of ACESEO, Inc. are not permitted to pay dues for past years in order to extend the years of membership.
7. All awards will be presented during the Awards Banquet during the Annual Meeting of ACESEO, Inc. with the exception of the Retirement Recognition which may be presented to the member during the retirement celebration given in his/her honor.
8. The following awards are currently available from ACESEO, Inc.
 - Award of Merit (4-H, Family and Consumer Science, and Agriculture)
 - Thomas M. Campbell Award
 - J.T. Alexander Award
 - 25 Years of Service Award
 - Retirement Recognition

PART II PROCEDURE FOR SUBMISSION OF AN AWARD

1. Judging criteria is listed for each award. Please check under each award for specific requirements.
2. The Awards Committee Chairperson will submit award applications to the membership for submission. Applications may also be downloaded from the ACESEO, Inc. web site (www.aces.edu/aceseo).
3. Listing of accomplishments is limited to the time span requested on application.
4. Applicants should keep a file copy of the application package submitted.

PART III ELIGIBILITY CRITERIA

1. AWARD OF MERIT

Background:

The Award of Merit recognizes ACESEO, Inc. Members for excellence in Extension programming in the areas of 4-H, Family and Consumer Science and Agriculture.

Award:

The Award is a plaque presented by ACESEO, Inc.

Judging Criteria:

(100 Total Points)

Program Scope – 35 points

Partnerships and Collaborations – 25 Points

Evidence of Program Impact – 25 Points

Appearance, Style, and Creativity of Supplementary Pieces – 15 Points

Applicants should:

-Have worked a minimum of three years with outstanding service to the Alabama Cooperative Extension System.

-Be a member of ACESEO for three consecutive years and in good financial standing as of February 1.

-Have exemplified educational leadership in planning, implementing, and evaluating Extension programs.
-Have participated in professional development programs to increase competencies. Examples include formal study, short courses, correspondence courses, professional association meetings, publication in scientific or professional journals, etc.

*Award of Merit Application should be submitted by applicant or a current ACESEO, Inc. member in its entirety.

2. THOMAS M. CAMPBELL AWARD

Background:

The Thomas M. Campbell Award is named for Thomas M. Campbell, an African American who was the first Extension Agent employed by Cooperative Extension in the United States. The Thomas M. Campbell Award is the most prestigious Award presented by ACESEO, Inc. and recognizes members for their outstanding Extension program accomplishments, leadership, and professional development.

Award:

The Award is a plaque presented by ACESEO, Inc.

Judging Criteria:

(100 Total Points)

Program Accomplishments – 50 points

Professional Development – 25 points

Professional Association Participation – 25 points

Applicants should:

-Be a member of ACESEO, Inc. and in good financial standing as of February 1 as well as for the past three years.

-Have demonstrated excellent Extension programming for target populations within the last two years.

- Exhibit unique and creative programming efforts and ideas.

-Have been the recipient of the Award of Merit.

*Thomas M. Campbell Award Application should be submitted by applicant or a current ACESEO, Inc. member in its entirety.

3. J.T. ALEXANDER AWARD

Background:

The J.T. Alexander Award recognizes Extension support personnel and /or paraprofessionals (i.e. administrative assistant, program assistant, agent assistant) who serve general Extension clientele as well as special audiences.

Award:

The Award is a plaque presented by ACESEO, Inc.

Judging Criteria:

(100 Total Points)

Evidence of Serving and Meeting the Needs of Extension clientele – 50 points

Examples of Teamwork and Cooperation – 25 points

Highlights of Creativity and Public relations through Job Performance – 25 points

Applicants should:

-Be employed by Cooperative Extension for a minimum of two years.

-Exhibit a spirit of cooperation and show public relations skills toward Extension staff and clientele.

-Have made significant contributions to Extension staff at the county, area, district or state level.

-Exhibit imagination and show creativity in supporting and promoting Extension programs and activities.

*Applications should be submitted by supervising personnel or a knowledgeable person who is an ACESEO, Inc. member in its entirety.

4. 25 YEARS OF SERVICE AWARD

Background:

The 25 Years of Service Award recognizes ACESEO, Inc. members who have completed a 25 year length of service with Cooperative Extension.

Award:

The Award is a plaque presented by ACESEO, Inc.

Judging Criteria:

None. Award is not judged.

Applicants should:

-Have completed 25 years of service to Cooperative Extension.

*The 25 Years of Service Award Application should be submitted by applicant or a current ACESEO, Inc. member in its entirety.

5. RETIREMENT RECOGNITION

Background:

The Retirement Recognition is designed to recognize and show appreciation for ACESEO, Inc. members' sustaining contributions during their entire career to Cooperative Extension.

Award:

The Award is a plaque presented by ACESEO, Inc.

Judging Criteria:

None. Award is not judged.

Applicants should:

-Be officially retired from Cooperative Extension through their respective university.

*The Retirement Recognition Application should be submitted by applicant or a current ACESEO, Inc. member in its entirety.